

# St. James Conservancy Trail Camera Instructions and Agreement

By participating in this program, resident shall agree to replace the cost of the camera if it is lost, stolen, or damaged after taking possession during the two-week agreement period. St. James Conservancy retains the rights to use collected images for marketing purposes. Camera is not to be used outside of St. James, NC. Current cost of replacement: \$100.00.

The St. James Conservancy (SJC) Wildlife Trail Camera (Model TC21) is available for temporary installation period of two weeks on your property, based on the completed agreement and 3 – step terms below.

## **Step 1.**

Before you complete the form below:

**Please send an email to Ernie McLaney to request the camera for a two-week period.**

If you have a time preference, please include that as well as a second choice two-week period. Scheduling is based on availability of camera, the weather, as well as the SJC representative's open schedule for onsite setup and orientation. A two-week period may begin any day of the week and will end at the two week point from the start date.

## **Step 2.**

Once the date has been agreed upon, complete this form with your signature, On day of install, SJC representative will bring a printed copy to collect signatures.

### **Please Print**

**First Name:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

### Step 3. Review and sign.

#### Policy and Procedure

- A. Prior to on-site setup day, walk your property to determine an option or two for camera placement using these considerations:
- Camera must be installed on a tree or post that is less than 5' in circumference near the 3' height level which is the optimal level for wildlife image capture.
  - There should be no vegetation (shrubs, trees, or flowers) in front of the camera closer than 10' as they will result in distorted feedback from the infrared light. Close up vegetation will appear brighter in images and interfere with lighting more distant objects.
  - Selected location must allow for significant sunlight in order to charge the solar powered battery. Shaded or even partially shaded locations will limit the battery from reaching full storage capacity resulting in the camera powering off during ideal nighttime wildlife activity.
- B. Once the SJC representative is on site to set up the camera, they will review your preferred location and determine if it will provide the optimum setting and results while on your property. It may be necessary to consider an alternative location.
- C. The agreed upon reservation of two weeks will be adhered to no matter the weather/light conditions as other members may have reserved the camera on days following your end date. It is understood that cloudy, overcast, or rainy days will result in the battery not charging and therefore not taking any pictures. If the reservation time period has excessive poor conditions for charging the solar battery resulting in few images taken, the resident will need to go through the scheduling process to set up another new session at a later date.
- D. Camera settings are not to be adjusted by resident. If it is determined that settings were adjusted, the resident may be banned from future use of the trail camera. **NOTE:** The camera should be frequently checked by the resident to make sure it is set in the same position as it was on the original installation date. Wildlife such as squirrels, birds, or other wildlife, as well as excessive wind could have shifted the camera away from the desired focus area.
- E. The camera is not to be relocated by the resident. If the resident feels there is a need to move the camera, they must contact the SJC representative to do so.

- F. At the conclusion of the two-week period, the SJC representative will inspect the camera and collect the full camera set up. The resident will have two options:
1. Allow the SJC representative to download the recorded data (pictures and/or video) to a computer file, set up by the resident on their own pc or other device they wish to store the data.
  2. If the resident prefers, the SJC representative will take the camera to his own residence and retrieve the data to his personal pc, review the images and send the resident the best (or all) images taken during their two-week period at his earliest convenience. Resident may wish to provide a flash drive.

This form must be signed and dated by both the resident and the SJC representative prior to Wildlife Trail Camera installation. Resident may make a copy if desired.

Resident Signature	Date	SJC Signature      Date

Resident Printed Name		SJC Printed Name
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[www.stjamesconservancy.org](http://www.stjamesconservancy.org)